

Rental Item	Type	Minimum Notice	Price
Linen Tablecloth	90" X 132" Floor-Length (for 6-ft Table)	2 weeks	\$ 17.50
	90" X 156" Floor-length (for 8-ft Table)	2 weeks	\$ 19.00
	90" X 90" White/Black (for 60 or 72" round- 4 point drop)	3-5 days	\$ 5.00
	90" X 90" Colored Linen (for 60 or 72" round-4 point drop; 3/4 length untied w/ 4 point drop for cocktail tables)	2 weeks	\$ 9.00
	90" Round Linen (for 15" even drop on 60" round or 9" even drop on 72" rounds)	2 weeks	\$ 10.00
	108" Round Linen (floor length for 48" round)	2 weeks	\$ 14.00
	120" Round Linen (floor-length for 60" round)	2 weeks	\$ 16.00
	132" Round Linen (floor-length for 72" round)	2 weeks	\$ 17.00
	132" Round Linen w/ sash (floor-length tied with sash on cocktail table)	2 weeks	\$ 18.50
	52" X 114" White/Black Linen (for 6- or 8-ft, rectangular table. Not floor-length. Drop varies based on table length/width)	3-5 days	\$ 5.00
	62" X 62" White/Black Linen (for 30", short cocktail tables)	3-5 days	\$ 5.00
	60" X 120" Colored Linen (for 6- or 8-ft, rectangular table. Not floor-length. Drop varies based on table length/width)	2 weeks	\$ 9.00
	Table Runner (108"- solid polyester)	2 weeks	\$ 4.50
Linen Napkins	White/Black (polyester)	3-5 days	\$ 0.50
	Colored Napkins (polyester)	2 weeks	\$ 1.00
Wine Glasses (priced per glass)	6-oz Libbey (for red or white)	3 days	\$ 0.75
	Red/White Riedel	1 week	\$ 1.50
	Stemless Riedel	1 week	\$ 1.50
	Traditional Champagne Flute (5.5 oz)	5 days	\$ 0.75
	Champagne Flute (4.5 oz)	5 days	
	Tulip Champagne Flute (9 oz)	5 days	\$ 0.75
	Riedel Champagne Flute	1 week	\$ 2.00
Coffee Cups	Ceramic Coffee Cups & Saucers (each)	3 days	\$ 1.00
	Coffee Cup only	3 days	\$ 0.75
Place Settings (Included with staffed events)	Dessert/Appetizer Setting (6" china plate & dessert/appetizer fork)	3 days	\$ 0.50
	Dinner Place Setting (10.25" china plate, glass water tumbler, black or white linen napkin, dinner fork, dinner knife, spoon or steak knife if needed)	5 days	\$ 2.00
	Rolled Silverware only (black or white napkin)	5 days	\$ 1.00

Glassware (priced by the glass)	Water Tumbler	3 days	\$	0.50
	Water Goblet (10 oz)	5 days	\$	0.75
	Rocks/Lowball Glass (8 oz)	5 days	\$	0.75
	Highball (12 oz)	5 days	\$	0.75
	Irish Coffe Mug	5 days	\$	0.75
	Flared Pilsner (16 oz)	5 days	\$	0.75
	Pub-Style Pint Glass (16 oz)	5 days	\$	0.75
	Margarita (7 oz)	5 days	\$	0.75
	Martini Glass (6 oz)	5 days	\$	0.75
	Shot Glass (1.5 oz)	5 days	\$	0.75
	Carafe (each)	5 days	\$	3.00
Plates (per plate)	10.25" White, Round Dinner Plate	3 days	\$	0.50
	9" White, Round Luncheon Plate	3 days	\$	0.50
	7" Appetizer/Salad/Dessert or Bread ; White Round Plate	3 days	\$	0.50
	10.75" Square White Dinner Plate	5 days	\$	1.00
	7.25" Square Salad Plate	5 days	\$	1.00
	9" Soup Bowl (white)	3 days	\$	0.85
Flatware (per piece)	Dinner Fork	3 days	\$	0.35
	Dinner Knife	3 days	\$	0.35
	Appetizer/Salad/Dessert Fork	3 days	\$	0.35
	Spoon	1 week	\$	0.50
	Soup Spoon	1 week	\$	0.75
	Steak Knife	1 week	\$	0.75
Tables	4-ft Tables	5 days	\$	12.00
	6-ft Tables	5 days	\$	13.50
	8-ft tables	5 days	\$	13.50
	72" Rounds (seats 10)	5 days	\$	16.50
	60" Rounds (seats 8)	5 days	\$	15.00
	48" Round Table (seats 4-6)	5 days	\$	14.00
	Cocktail tables (hi-top)	5 days	\$	15.00
	Low cocktail tables	5 days	\$	15.00
Chairs	Black Plastic Folding Chair	1 week	\$	2.00
	White Plastic Folding Chair	1 week	\$	2.00
	White Bistro Stack Chair	1 week	\$	2.25
	Classic Padded Wooden Folding Chair (black, white or natural)	1 week	\$	5.25
Centerpiece Items	Stainless Steel Table Number Holder (12" or 15"; each)	1 week	\$	2.25
	Square Glass Vases (5.5.")	1 week	\$	6.00
	Square Glass Vases (8.5.")	1 week	\$	6.50
	Square/Round Mirror (approx 12")	1 week	\$	5.00
Equipment	Glass/Stainless Beverage Dispenser (2.5 gal- filled w/ water of guest's own NA beverage)	3 days	\$	15.00
	Beer Barmobile Keg Dispenser	1 week	\$	100.00

GWM Keg Box & Double Tapper (<i>only 1 available per date</i>)	1 week	\$	50.00
Beer Keg Box Double Tapper	1 week	\$	85.00
Beer Keg Box Single Tapper	1 week	\$	65.00
Linen-Wrapped Beverage Tub (<i>w/ ice</i>)	3 days	\$	7.00
Electric Soup Well (<i>8 qt</i>)	1 week	\$	8.00
Double Electric Soup Well (<i>2, 6 qt wells</i>)	1 week	\$	10.00
Chafing Dish & Two Sternos (<i>delivery or staffed events only; not for pick up orders</i>)	5 days	\$	6.00
Portable 4-ft bar on wheels	2 weeks	\$	100.00

Gateway Market Rental Policies

**All rental pricing for the event date only, unless previously specified in writing, in which case additional fees may apply.*

**Pricing includes the delivery, set-up and tear-down of items (within two hours before the start of event or two hours after dinner service) at staffed events, unless items are to be picked up earlier than event date or returned after event date. Rentals can be arranged for customer pick-up or return if needed outside of event date.*

**Rental items for deliveries must be returned by the customer by 10 am the next day or arranged to be picked up (fees apply) by Gateway Market the next day. It is expected that all rental items have been emptied and/or scraped clean and placed in the rental containers left on-site prior to the pick-up driver arriving.*

**All rentals are subject to the 20% service charge for staffed events*

**Flatware, china, white or black linen napkins and water glasses are included with staffed event menus.*

**Gateway Market is not responsible for the set-up, delivery or clean-up of rental items at events NOT rented through Gateway Market. If you are renting items through a different vendor, you are responsible for making arrangements for the delivery, set-up and tear-down of those items.*

**Many (but not all) of our items are rented through Classic Events & Parties. Pictures of items can be viewed on their website at www.cep-ia.com or at their showroom at 2250 Fuller Road, West Des Moines, 50265. For linen colors, many (but not all linens) are rented from Beyond Elegance and their color charts can be viewed at www.beyondelegance.com. Please let us know if you can't find what you are looking for and we can direct you toward other vendor options.*

**Quantities are limited on some items and therefore may not be available even with advance notice and pricing may be subject to change. Once you have signed a banquet event order and contract, we will honor the rental pricing listed, even if there are price increases prior to the event date.*