

CATERING ORDER FORM

Email: Catering@gatewaymarket.com

Fax: 515.422.5121

For catering questions and to confirm order, please call 515.422.5108 or email us at catering@gatewaymarket.com
Office hours Monday thru Friday 8 am – 5 pm
2002 Woodland Avenue, Des Moines, IA 50312



www.gatewaymarket.com

Date Order Placed:	Date Catering Needed:	Customer Pick-Up Time:	Delivery Time:
Order Taken By:	Delivery Address:		
Special Delivery Instructions (if applicable):			
Customer Name:			
Company Name:			
Phone Number:	Fax Number:	E-mail:	
Form of Payment:			
Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> House Account (# Below) <input type="checkbox"/>			
Account Number:		Credit Card Expiration Date:	CVV:
Customer Name or Item Quantity:	Menu Item/ Special Instruction:	Price:	
Check if you need:			
Place Settings <input type="checkbox"/>		Serving Utensils <input type="checkbox"/>	
If yes, how many:			